

**Department of Health and Human Services  
Substance Abuse and Mental Health Services Administration  
Center for Substance Abuse Prevention**

**National Laboratory Certification Program (NLCP)**

**Program Document #40**

**Date: December 12, 2001**

**Subject: Revised Fee Schedule**

This notice establishes a revised fee schedule for laboratories participating in the NLCP caused by the September 11, 2001, terrorist strikes on the United States, and to recover other costs.

As stated in Program Document 39, dated March 28, 2001, the costs associated with the NLCP inspection and performance testing programs are reviewed periodically to ensure that the fees accurately reflect the costs associated with each activity.

The terrorist strikes of September 11, 2001, have greatly changed air travel costs, schedules and procedures that directly affect all inspections. Under current conditions for each inspection, the inspectors must travel to the laboratory location the day before the inspection begins and remain until the morning after the last day of the inspection. This new requirement has effectively added an additional day of travel to each inspector's schedule (that is, one additional night's stay and one additional day of per diem) as well as an additional day for one or two rental cars depending on the inspection category. To recover these additional costs, the fee charged for each inspection category has been adjusted, as necessary.

We are also establishing a new remedial action fee for the inspection program. When the issues identified during the inspection of a certified laboratory require significant remedial action and the submission of additional documentation, this remedial fee will be charged to the laboratory. This fee offsets the NLCP staff time and effort to interactively review and oversee the laboratory's remedial action. We believe this case-specific fee is more appropriate than increasing the inspection fees for all laboratories, in order to recover the significant additional costs associated with some laboratories requiring extensive remedial action.

The fee for PT sets is being increased by \$200 per set. The increase is necessary to offset the additional costs associated with preparing additional samples that challenge each laboratories' specimen validity tests.

The new fee schedule is as follows:

	<u>Fee (\$)</u>
Application	1,000
Inspections	

Initial	9,300
Maintenance	
Category I	9,300
Category II	12,800
Category III	19,500
Category IV	24,300
Category V	29,000
Special	Actual Cost
Remedial Action	2,000
Performance Testing	
Initial Set	1,800
Maintenance Set	1,800
Remedial Action	1,200
Lab Withdrawal	2,000 - 6,000
(Final Audit Inspection)	

This revised fee schedule is effective **February 1, 2002**. It will be evaluated periodically to ensure that the fees accurately reflect the costs associated with each activity.

If you have any questions about the changes, please contact my staff at (301) 443-6014 or by email: [wvogl@samhsa.gov](mailto:wvogl@samhsa.gov)

/signed/

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 Director  
 Division of Workplace Programs